

Next Steps Mental Health Resource Centre

(A Company Charity limited by guarantee)

(Charity Registration Number 1149932)

(Registered Company Number 07570609)

Annual Report & Financial Statements for the year ended

31st March 2017

*Tracy Bramley ACMA, CGMA
Charity Accounts Preparation &
Independent Examination*

Next Steps Mental Health Resource Centre

(A Company Charity limited by guarantee)

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Directors' Report (incorporating the Trustees' Annual Report)

For the year ended:

31st March 2017

The Board of Trustees, who are also the directors of the charity for the purposes of company law, present their annual report and financial statements for the year ended 31st March 2017.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The support of persons within Ryedale who have, or have previously experienced mental health issues and carers of such persons, in particular, but without limitations by the provision of resource centres offering assistance, support and information to such persons by outreach projects and activities.

Next Steps was set up in 2001 to help local people with mental health problems. The charity is managed by mental health professional Leisa Burniston, who has over 22 years experience in mental health and social care settings. Next Steps supports people with mental health problems in Ryedale by providing a drop-in centre, activities and outreach groups in Kirkbymoorside and Pickering. The charity is a user-led organisation and works closely with GPs and the Community Mental Health Teams to ensure that people who are affected by mental health are supported. The ultimate aim is to develop self-confidence for members, improve their work prospects and access to statutory services, help support positive family relationships and prevent loneliness and isolation.

Public Benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit.

Chairman's Statement

I am pleased to report on the Accounts of Next Steps for the financial year ending 31st March 2017 which show a small operational loss for the period. The trustees had anticipated making a small surplus which would have increased our reserves, however some external funding was received later than originally anticipated and is rolled forward into the following financial year. The trustees assess that the level of reserves will substantially increase by the end of the year ending 31st March 2018, even allowing for a difficult financial climate. The results, however, show a significant increase in turnover which is as a result of considerable operational effort to develop and maintain its aims and objectives.

Next Steps continues to grow and raise its standards in providing support to its ever increasing number of service users. Under the guidance of its Service Manager, Leisa Burniston, the organisation has developed additional services and facilities at its Norton base and successfully expanded the outreach services in Pickering where the number of service users has increased significantly. The Norton base has extended its hours for one night a week and to be opening at the week-ends. To Leisa and her dedicated small number of staff I would like to express my sincere gratitude for their dedication to work in sometimes difficult circumstances.

The development of Next Steps over the next five years is very much secured with a successful Big Lottery Bid of £345,235 which was approved by the Big Lottery Fund in July 2016 and commenced on the 1 November 2016. This funding will enable Next Steps to expand on its delivery of services from Norton, Pickering and Kirkbymoorside, but with a major emphasis on taking its services to the rural and remote areas of the Ryedale District. The Lottery funding has meant we have had to increase staffing which has brought with it different areas of expertise and support for the organisation.

Next Steps relies on funding for its core services from North Yorkshire County Council, the Clinical Commissioning Group for Scarborough and Ryedale, and numerous funding organisations and trusts listed later in these accounts. Without their support both financially and in resources, it would be very difficult to continue as we are. On behalf of Next Steps I would like to publicly thank them all for their ongoing support and/or one off donations. Although we have secured Lottery Funding for the next five years, that funding does not include our core costs and these have to be annually met for us to continue as we are.

Next Steps exists to make a positive difference to peoples' lives, especially those with some form of mental health issue, those that are lonely and/or isolated, and the carers of such people. As Chairman of this organisation I can see at first hand the difference we make to peoples' lives and that is why all the trustees and our large team of unpaid volunteers give so readily of their time. Without the input and support of our volunteers Next Steps could not function and develop as it does. To all of them I give my very sincere thanks for their hard work over the past twelve months.

I look forward to the next financial year knowing that we have a very dedicated team that will deliver excellent support and services not only to existing service users but to new ones in the vast rural area of Ryedale.

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the charity ran a drop in centre in Norton, with additional drop in centres held in Pickering and Kirkbymoorside, Norton café and various activity groups for the benefit of its members.

Due to Big Lottery funding the staff team grew by four new members and this has enabled the charity to expand its services. We now open one Sunday per month, for lunch, and have increased our evening opening times to twice a week. Both our Pickering and Kirkbymoorside groups continue to thrive with Kirkbymoorside tripling in size. Pickering continues to thrive with an ever increasing number of participants. We are also setting up rural outreach groups with an aim to reducing isolation and loneliness.

None of the above could be achieved without the help of our volunteers, who also have increased in number. Their dedication and commitment to assisting the charity in achieving its aims is unquestionable.

Financial Review

The results for the year ending 31st March 2017 show an overall deficit in year of £1,957; comprising a deficit of £5,004 on unrestricted funds and a surplus of £3,047 on restricted funds, bringing the cumulative position to £3,177 and £9,109 respectively. The unrestricted deficit in year partly reflects the large amount of refurbishment this year of which the majority of the kitchen refit was funded by the Kirkby Foundation.

The restricted funding grants are listed in the note 13 to the accounts, 'Movement of Funds'. No project funds are in deficit at the year end and the surplus balances are planned to be spent in the forthcoming year.

The level of free reserves, that is those unrestricted funds not tied up in tangible fixed assets, nor held in designated funds, stands at £3,177 at 31st March 2017. The charity aims to hold in the unrestricted general fund approximately one quarter of the annual projected expenditure for the forthcoming year. The trustees recognise that, whilst the situation has improved, this has not been achieved as at 31st March 2017. However the trustees are confident that the charity is a going concern and has projected a surplus budget going forward for the forthcoming year.

Plans for the future

Under the guidance of the Service Manager, Leisa Burniston, the charity continues to develop additional services and facilities at its Norton base and outreach centres. This will continue and expand further to the rural and remote areas of the Ryedale District supported by the five year Big Lottery grant which commenced November 2016.

Structure, governance and management

Governing Document

Memorandum and Articles of Association

How the charity is constituted

Charity, Company limited by guarantee

Trustee selection methods

Elected by Members

Trustees are selected from service users and local professionals. Nominated trustees are proposed and seconded by the members and trustees of the charity.

All Trustees shall retire from office together at the end of the annual general meeting next, after the date on which they came into office, but they may be re-elected or re-appointed.

Reference and Administration details

Charity name Next Steps Mental Health Resource Centre

Other names the charity is known by Next Steps

Registered Charity number 1149932

Registered Company number 07570609 (England and Wales)

**Charity's principal address
(& registered office)**
7 Church Street
Norton
Malton
YO17 9HP

Independent Examiner Tracy Bramley ACMA CGMA MiP
Orchard House Accounting
Orchard House
72 Low Moorgate
Rillington, Malton
YO17 8JW

Bankers:	CAF Bank Ltd	Barclays Bank plc
	25 Kings Hill Avenue	23 Yorkersgate
	Kings Hill	Malton
	West Malling, Kent	North Yorkshire
	ME19 4JQ	YO17 7AE

Names of the Directors (Trustees) who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
A G Evans	Chair		
J Storrs-Fox	Vice-Chair		
V Worrall	Treasurer		
D E Keal			
J Newman		Resigned 23/11/2016	
V Nicholson			
G M Payne			
D Whitling			
K T Axelby			
S Miller			
D Loveday-Foulds			
D Brewster			
D Jack		Appointed 23/11/2016	
A Duncan		Appointed 23/11/2016	

Service Manager and Company Secretary

L Burniston

Trustee's responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Next Steps Mental Health Resource Centre for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure of the charitable company for the year. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information

In accordance with company law, as the company's directors, each of the Board of Trustees certify that so far

- There is no relevant information of which the charity's Independent Examiner is unaware;
- As directors of the company, they have taken the necessary steps to be aware of the information, which would be relevant for independent examination purposes and have communicated them to the Independent Examiner.

Exemptions

The trustees have taken advantage of the exemption available to small companies, including the audit exemption (as detailed on the balance sheet)

Declaration

The trustees declare that they have approved the trustees' annual report above.

Signed on behalf of the charity's trustees



A G Evans, Chair

Date 8/11/17

Independent Examiner's Report

I report on the accounts of: **Next Steps Mental Health Resource Centre**

for the year ended **31st March 2017** which are set out on pages 6 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date:

9/11/2017

Tracy Bramley ACMA CGMA MiP
Orchard House Accounting
Orchard House
72 Low Moorgate
Rillington
Malton

Next Steps Mental Health Resource Centre
(Charity Registration Number 1149932)

Statement of Financial Activities for the year ended:

31st March 2017

(incorporating Income & Expenditure account)

	Note	Unrestricted funds	Restricted funds	Total 2017	Total 2016
Income and endowments from:		£	£	£	£
Donations and legacies	3.1	4,390	-	4,390	5,332
Charitable activities	3.2	59,269	53,696	112,965	80,311
Other trading activities	3.3	11,172	-	11,172	10,954
Investments	3.4	24	-	24	34
Total income	3	74,855	53,696	128,551	96,631
Expenditure on:					
Raising funds	4.1	4,344	-	4,344	-
Charitable activities	4.2	75,515	50,649	126,164	95,391
Total expenditure	4	79,859	50,649	130,508	95,391
Net income/(expenditure)		(5,004)	3,047	(1,957)	1,240
Transfers between funds		0	0	0	0
Net movement in funds		(5,004)	3,047	(1,957)	1,240
Total funds brought forward		8,181	6,062	14,243	13,003
Total funds carried forward		3,177	9,109	12,286	14,243

Next Steps Mental Health Resource Centre
(Charity Registration Number 1149932)

Balance Sheet as at: 31st March 2017

	Note	2017 £	2016 £
Fixed Assets			
Tangible assets	8	-	-
Total Fixed Assets		<u>-</u>	<u>-</u>
Current Assets			
Debtors	9	287	294
Cash at bank and in hand	10	30,400	31,848
Total Current Assets		<u>30,687</u>	<u>32,142</u>
Current Liabilities: Amounts falling due within one year			
Creditors and accruals	11	(18,401)	(16,232)
Net Current Assets/(Liabilities)		<u>12,286</u>	<u>15,910</u>
Current Liabilities: Amounts falling due after more than one year			
Creditors and accruals	11	-	(1,667)
Net Assets/(Liabilities)		<u>12,286</u>	<u>14,243</u>
Funds of the Charity	13		
Unrestricted Funds (General)		3,177	8,181
Restricted Funds		9,109	6,062
Total Funds Carried Forward	13	<u>12,286</u>	<u>14,243</u>

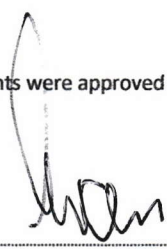
The trustees are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The directors (trustees) acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- preparing financial statements which give a true and fair view of the state of affairs of the company at the end of each financial year and of its profit and loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Statement of Recommended Practice; the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The financial statements were approved by the trustees on 8/11/17



A G Evans

Chair

Date 8-11-17

and signed on their behalf by:



V Worrall

Treasurer

Date 8-11-17

Notes to the accounts for the year ended:

31st March 2017

1 Basis of preparation

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention. These accounts have been prepared in accordance with: the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102); the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The financial statements have been prepared on a going concern basis.

2 Accounting policies

2.1 Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the charity has evidence of entitlement to the resources and receipt is probable.

Government grants

The charity has received government grants in the reporting period.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation. The charity intends to register for gift aid in 2017/18.

Contractual income and performance related grants

In the case of contractual income and performance related grants, income is only recognised once the charity has provided the specified services or performance related conditions.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.

Investment income

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

(Charity Registration Number 1149932)

Notes to the accounts for the year ended:

31st March 2017

2.2 Expenditure and Liabilities

Raising funds

Cost of raising funds comprise those costs associated with attracting voluntary income.

Charitable activities

Charitable activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Redundancy cost

The charity made no redundancy payments during the reporting period.

2.3 Assets

Tangible fixed assets for use by the charity

These are capitalised if they can be used for more than one year and cost at least £500 each. They are valued at cost. Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Plant and machinery etc - 50% on cost

Taxation

The company is a registered charity and is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Next Steps Mental Health Resource Centre
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Notes to the accounts for the year ended:

31st March 2017

3 Income and endowments

	Unrestricted funds £	Restricted funds £	Total 2017 £	Unrestricted funds £	Restricted funds £	Total 2016 £
3.1 Donations and legacies						
<u>Voluntary Income - grants</u>						
Yorkshire Building Society	200		200			
<u>Voluntary Income - donations</u>						
Donations	2,694		2,694	5,332		5,332
Members' contributions	1,496		1,496			
	4,390	-	4,390	5,332	-	5,332
3.2 Charitable activities						
<u>Resource Centres and Cafés</u>			-	51,431	28,880	80,311
NYCC - Resource Centre*	20,822		20,822			
NYCC - Computer suite upgrade*		4,998	4,998			
NYCC - Out of Hours grant*		1,250	1,250			
NHS Scarborough & Ryedale CCG*	7,000		7,000			
Kirkby Foundation	6,756		6,756			
Malton Town Council	500		500			
Big Lottery Fund grant		29,626	29,626			
Ryedale District Council*		2,000	2,000			
Fitzwilliam Estate		2,000	2,000			
Norton Town Council		1,000	1,000			
Morrisons Foundation		6,622	6,622			
Two Ridings Community Foundation		1,000	1,000			
Comic Relief		4,000	4,000			
Moss Foundation		1,000	1,000			
Pickering Rotary Club		200	200			
Café sales - Norton	19,368		19,368			
Café sales - Pickering	4,823		4,823			
	59,269	53,696	112,965	51,431	28,880	80,311
3.3 Other trading activities						
Fundraising events	5,437		5,437	6,087		6,087
Room rental	5,735		5,735	4,867		4,867
	11,172	-	11,172	10,954	-	10,954
3.4 Investments						
Bank interest received	24		24	34		34
	24	-	24	34	-	34
Total income	74,855	53,696	128,551	67,751	28,880	96,631

* denotes government grants received this year, totalling £36,070 (2016: £40,472)

Next Steps Mental Health Resource Centre
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Notes to the accounts for the year ended:

31st March 2017

4 Expenditure

	Unrestricted funds £	Restricted funds £	Total 2017 £	Unrestricted funds	Restricted funds	Total 2016 £
4.1 Raising funds						
Fundraiser fees	4,344		4,344			
	<u>4,344</u>	<u>-</u>	<u>4,344</u>	<u>-</u>	<u>-</u>	<u>-</u>
4.2 Charitable activities						
Resource Centres and Cafés				63,703	31,688	95,391
Salaries	36,020	26,395	62,415			
Permitted workers	779	2,427	3,206			
Recruitment		1,200	1,200			
Training - staff & volunteers	229	783	1,012			
Staff expenses	494	429	923			
Café consumables	9,418	932	10,350			
Pickering hub consumables	645	479	1,124			
Direct project costs (transport hire/vol mileage)		991	991			
Member activities	1,486	3,135	4,621			
Office costs	1,706	2,625	4,331			
Equipment - computer suite	2,020	4,998	7,018			
Repairs & refurbishment - kitchen	8,852		8,852			
Rent	6,257	3,743	10,000			
Utilities	2,648	947	3,595			
Insurance	856		856			
Room hire	1,860	1,565	3,425			
Professional fees	1,495		1,495			
Independent examination	750		750			
	<u>75,515</u>	<u>50,649</u>	<u>126,164</u>	<u>63,703</u>	<u>31,688</u>	<u>95,391</u>
Total expenditure	<u>79,859</u>	<u>50,649</u>	<u>130,508</u>	<u>63,703</u>	<u>31,688</u>	<u>95,391</u>

Next Steps Mental Health Resource Centre
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Notes to the accounts for the year ended:

31st March 2017

5 Fees for examination of the accounts

	2017	2016
	£	£
Independent Examiner's fees for reporting on the accounts	750	1,020

6 Staff costs and emoluments

	2017	2016
	£	£
Gross salaries	61,048	44,185
Employers National Insurance	578	8,553
Pension costs (defined contribution scheme)	789	-
	62,415	52,738
	8	8

Average number of employees (full time equivalent)

No employee received remuneration in excess of £60,000 (2016: Nil)

The total employee benefits of the key management personnel of the charity were £26,967 (2016: £26,016).

7 Defined contribution pension scheme

The charity operates a defined contribution pension scheme which commenced in November 2016. The pension cost charge for the part year represents contributions payable by the charity to the scheme and amounted to £789. There were no contributions outstanding at the end of the year.

The employer pension cost is allocated between restricted and unrestricted funds in line with the allocation of the corresponding staff salaries.

8 Fixed assets

	Plant & machinery etc £	Total £
Tangible fixed assets		
Cost or valuation		
At 1st April 2016	2,628	2,628
Additions in year	-	-
Disposals in year	-	-
At 31st March 2017	2,628	2,628
Depreciation	£	£
At 1st April 2016	2,628	2,628
Charge for the year	-	-
At 31st March 2017	2,628	2,628
Net Book Value	£	£
At 31st March 2017	-	-
At 31st March 2016	-	-

9 Debtors and prepayments

	2017	2016
	£	£
Debtors and prepayments		
Trade debtors	-	-
Prepayments and accrued income	287	294
	287	294

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Notes to the accounts for the year ended:

31st March 2017

10 Cash at bank and in hand

	Total 2017 £	Total 2016 £
CAF Bank	18,782	23,089
Barclays Bank	11,618	8,759
Cash in hand	-	-
	30,400	31,848

11 Creditors and accruals

	2017 £	2016 £
Analysis of creditors falling due within one year		
Trade creditors	-	-
Payments received on account for contracts or performance-related grants	16,222	10,411
Accruals	2,179	4,766
Taxation and social security	-	1,055
	18,401	16,232
Analysis of creditors falling due after more than one year		
Other creditors	-	1,667
	-	1,667

12 Operating lease commitments

The total lease charge recognised as an expense during the year was £10,000 (2016: £10,000). The charity is committed to the lease agreement until 17th October 2026, however there are break clauses every 3 years. The total future minimum lease payments are expected to be £30,000 as the charity has committed to stay until the next break clause in October 2020.

13 Movement of funds

13.1 Movement of major funds

2017 Fund name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers £	Balance c/fwd £
Unrestricted funds (General)					
General unrestricted funds	8,181	74,855	79,859	-	3,177
	8,181	74,855	79,859	-	3,177
Restricted Funds					
Wilderness Oaks	955	-	955	-	-
Norton Town Council 2015/16	1,201	-	1,201	-	-
NYCC Stronger Communities	3,906	-	3,906	-	-
NYCC - Computer suite upgrade	-	4,998	4,998	-	-
NYCC - Out of Hours grant	-	1,250	-	-	1,250
Big Lottery Fund grant	-	29,626	26,690	-	2,936
Ryedale District Council	-	2,000	190	-	1,810
Fitzwilliam Estate	-	2,000	2,000	-	-
Norton Town Council 2016/17	-	1,000	1,000	-	-
Morrisons Foundation	-	6,622	3,621	-	3,001
Two Ridings Community Foundation	-	1,000	1,000	-	-
Comic Relief	-	4,000	4,000	-	-
Moss Foundation	-	1,000	888	-	112
Pickering Rotary Club	-	200	200	-	-
	6,062	53,696	50,649	-	9,109
Total Funds	14,243	128,551	130,508	-	12,286

Next Steps Mental Health Resource Centre

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Notes to the accounts for the year ended:

31st March 2017

2016 Fund Name	Balance b/fwd £	Incoming resources £	Outgoing resources £	Transfers* £	Balance c/fwd £
Unrestricted Funds (General)					
General Unrestricted funds	(4,796)	67,751	63,703	8,929	8,181
	<u>(4,796)</u>	<u>67,751</u>	<u>63,703</u>	<u>8,929</u>	<u>8,181</u>
Restricted Funds					
Two Ridings Comic Relief	2,196	-	2,196		0
The Wilfred Jackson Charitable Trust	2,541	-	2,541		0
Wilderness Oaks	-	5,660	4,705		955
Allen Lane	2,446	-	2,446		0
Kirkbymoorside Town Council	-	1,070	1,070		0
Norton Town Council	-	2,000	799		1,201
C & E Sykes Charitable Trust	-	5,000	5,000		0
Brelms Trust	1,597	-	1,597		0
Pickering Town Council	-	1,000	1,000		0
NYCC Stronger Communities	-	11,450	8,544	1,000	3,906
Woodroffe Benton	-	750	750		0
Ryedale Lions	320	-	-	(320)	0
Malton and Norton Lions	850	-	-	(850)	0
Two Ridings Community Foundation	125	-	-	(125)	0
Ryedale DC Technology Grants	224	1,200	290	(1,134)	0
Marsh Christian Trust	-	250	250		0
Malton Town Council	-	500	500		0
Lloyds TSB Foundation	7,500	-	-	(7,500)	0
	<u>17,799</u>	<u>28,880</u>	<u>31,688</u>	<u>(8,929)</u>	<u>6,062</u>
Total Funds	13,003	96,631	95,391	0	14,243

* The amounts shown under Transfers represents a prior year adjustment to correct the classification of five funds which were incorrectly shown as restricted.

13.2 Details of Funds Held

Unrestricted Funds (General)

The General fund is unrestricted and available for the general purposes of Next Steps Mental Health Resource Centre.

Restricted Funds

The restricted funds are to be used for the following purposes:

Funder	Restricted Use
Wilderness Oaks	Out of hours group
Norton Town Council 2015/16	Out of hours group
NYCC Stronger Communities	Pickering hub
NYCC - Computer suite upgrade	Computer suite upgrade
NYCC - Out of Hours grant	Out of hours group
Big Lottery Fund grant	Increase current service delivery hours and expand services to rural and remote areas of Ryedale
Ryedale District Council	Pickering Outreach
Fitzwilliam Estate	Kitchen refit
Norton Town Council 2016/17	Out of hours group
Morrisons Foundation	Men in Sheds project
Two Ridings Community Foundation	Norton Café
Comic Relief	Norton Café
Moss Foundation	Kirkby group
Pickering Rotary Club	Pickering group

Next Steps Mental Health Resource Centre
(Charity Registration Number 1149932)

Notes to the accounts for the year ended:

31st March 2017

Transfers between funds

From	To	Reason	£ Amount
None in 2016/17			

14 Contingent Liabilities

The charity has no contingent liabilities at 31 March 2017 (2016: Legal claim in respect of an employment matter. This was resolved December 2016 with no liability found to the charity).

15 Net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Balances at 31st March 2017				
Fixed assets	-	-	-	-
Current assets	7,935	22,752	30,687	32,142
Current liabilities	(4,758)	(13,643)	(18,401)	(16,232)
Long term liabilities	-	-	-	(1,667)
	<u>3,177</u>	<u>9,109</u>	<u>12,286</u>	<u>14,243</u>

16 Transactions with trustees and related parties

One trustee received expenses during the year totalling £58.55 (2016: Nil).

There have been no related party transactions in the reporting period.

17 Control

In the opinion of the trustees, no one party controlled the company in the year.